


## Memorandum

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Be energy efficient!*

**To:** DEPUTY DISTRICT DIRECTORS, Construction  
DEPUTY DIVISION CHIEFS, Structure Construction  
CONSTRUCTION MANAGERS  
SENIOR CONSTRUCTION ENGINEERS  
RESIDENT ENGINEERS

**Date:** August 13, 2004

**File:** Division of Construction  
CPD 04-8

**From:**   
ROBERT PIEPLOW  
Chief  
DIVISION OF CONSTRUCTION

**Subject:** Seed Samples for Erosion Control Work

The Landscape Architecture Program is currently conducting a detailed review of seed supplied on projects. To assist in executing this program, a consulting firm, Brown and Caldwell, is on task until February 2006 to receive the seed samples and verify their compliance with the project specifications.

On all projects with erosion control work, seed samples and supporting documentation are to be taken from the contractor and submitted for testing for quality assurance. Please follow the procedures below when taking these samples.

Under the standard special provisions (SSP) 20-010; 20-030, 20-040, 20-050, and 20-530, "A sample of approximately 30 grams (1 ounce) of seed will be taken from each seed container by the Engineer." To implement the *Standard Specifications* and SSP, the seed sample submittals are to be accompanied with the following documentation:

- Seed samples of each seed type (plant species)
- A completed Form TL-0101, "Sample Identification Card" with contact information
- A copy of applicable project special provisions
- A copy of the vendor's original seed label
- A copy of the vendor's seed lot test results

The past procedure was to send seed samples and documentation to the Materials Engineering and Testing Services; however, during this interim period and until further notice please submit all seed samples and documentation to:

Brown and Caldwell  
c/o Wellington Yee  
202 Cousteau Place, Suite 170  
Davis, CA 95616

DEPUTY DISTRICT DIRECTORS, et al

August 13, 2004

Page 2

Should you have any questions or concerns regarding this matter, please contact Wellington Yee, Brown and Caldwell, at (530) 747-0650, ext. 109 or Jack Broadbent, Landscape Architecture Program at (916) 653-3170.

Attachment

c: JBroadbent, Landscape

bc: All construction staff, Construction Subject File, Construction Author (Broadbent) File

JB:sf